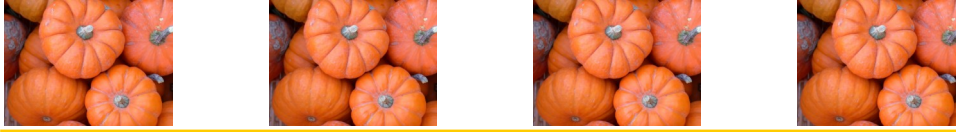


# Rapid Rocks!



## Rapid101: MOVE

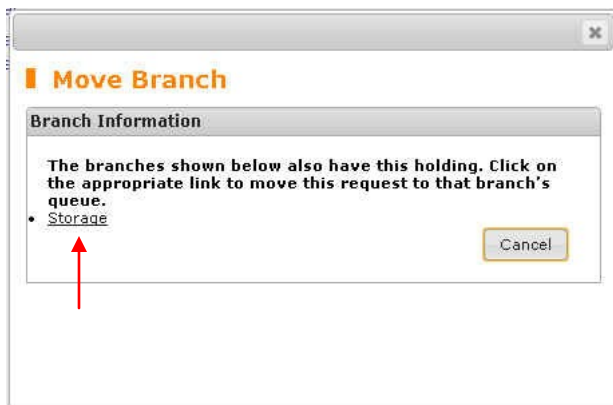
As resource sharing experts it doesn't take long for us to develop knowledge about the collections at our institutions. For instance, you know that Journal X is held at this branch *and* that branch or if you don't know for sure, you suspect that may be the case.

What if you receive a Rapid request for an item in your Main Library and it isn't available, but you think that material is also held in your Storage branch...did you know there is an easy way to get that request to your branch staff?

Simply *move* that Rapid request between Rapid branches by opening the lending request in your lending queues area on your Rapid webpage and clicking the [MOVE] option next to the Rapid request number.



Rapid will search YOUR institution's holdings in the Rapid database and if the item is held at a different branch, you will get this pop-up box.



Just click the branch name (in this case it is "Storage") to move the request to that branch's Rapid lending queue.

## Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest enhancements and announcements.

We have 12 separate listservs: one main list (Rapid-I) which includes the ARL, Academic E, Academic I, Academic M and Cosmo pods' members and separate lists for each consortium or private pod. Please let us know if you'd like subscription instructions.

We also have a Facebook page and hope you will follow us there.

You can also email the Rapid team anytime at:

[Rapidstaff@RapidILL.org](mailto:Rapidstaff@RapidILL.org)

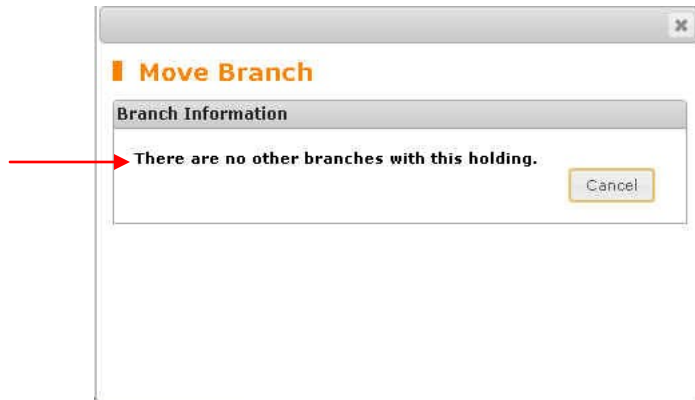


## Contact Rapid Staff

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## Rapid101: MOVE (continued)

If the material is not available at another of your Rapid branches, you'll get this information right away.



Naturally in this case, you would click Cancel and unfill the request to send it to the next lender.

### IMPORTANT TO NOTE:

- In order to use the MOVE function your branch library or libraries must be in Rapid and their holdings must be in the Rapid database.
- If you move a Rapid request from one branch to another in Rapid, that action is **not** reflected in your ILL management package. You will need to make any necessary adjustments manually.
- You do know that most branch libraries can join Rapid at no charge, right?

### We're listening...

Did you find this issue of "Rapid Rocks!" helpful? What Rapid 101 topic that you would like to see discussed?

Please let us know!

Send your comments and ideas to me at:

Jane.Smith@colostate.edu

Rapid is a strong and innovative system because of our strong, innovative users.

Do you have a cool or interesting idea about resource-sharing? Do you wish "X" was possible? What issue do you wish was solved?

Share your ideas with your Rapid colleagues.

Together we can tackle anything!

We need new quotations from happy Rapid users to update our publicity. Are you willing to share publicly how Rapid affects your unit or university community? Perhaps you have kudos regarding Rapid's speed, fill rate, cost savings or staff?

If so, please email your comments to us at: [rapidstaff@rapidill.org](mailto:rapidstaff@rapidill.org) (We will contact you for appropriate permissions)

## Rapid Travels

- You're invited to visit the Rapid team in Philadelphia, PA. We will be at the Ritz Carlton (10 Avenue of the Arts) from Friday, January 24th to Monday, January 27th, 2014.

Come say 'hello' and bring colleagues that you would like to introduce to the Rapid system.

Our suite number and Open House hours will be posted on the Rapid webpage by January 23rd, 2013.

- We will be at the OLA (Ontario Library Association) Super Conference on January 30-31, 2014. More details will be coming soon. Hope to meet a lot of our Canadian friends!



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